



JOB DESCRIPTION

Behavioral Health Manager (MD, LCSW, LCP, LMFT, PMHNP, LCPC) LPHA Required

Title: Behavioral Health Manager-LPHA Required (**Licensed Clinical Social Worker-LCSW, Licensed Clinical Psychologist-LCP, Licensed Marriage and Family Therapist-LMFT, post-master's psychiatric mental health nurse practitioner-PMHNP, Licensed Clinical Professional Counselor-LCPC**) | **Position Type:** Employee | **Starting Salary:** \$90,000 | **Location:** Chicago, IL | **Reports To:** Behavioral Health Director

PWP Health LLC is a dynamic and innovative healthcare organization committed to transforming lives through comprehensive behavioral health services. At PWP Health, our success is rooted in our core values, driving our mission to promote community visibility, engagement, and impact growth. We are dedicated to ensuring our clients achieve their goals in IM+CANS, fostering satisfaction in their partnership with PWP Health. Our team is passionate about maintaining high standards of staff engagement and performance excellence while contributing to the organization's solid profit margin. Currently, we are seeking an exceptional Behavioral Health Manager for our Chicago, IL location. Join us in making a positive impact on lives!

Job Summary:

As a Behavioral Health Manager (LPHA) at PWP Health LLC, you will play a crucial role in overseeing and optimizing the behavioral health services provided by the organization. Your responsibilities will include the review of , collaboration with the Utilization Management (UM) team for timely reauthorizations, and day-to-day management of operations to ensure the highest quality of care. In this leadership position, you will directly supervise Behavioral Health Supervisors (BHSs), actively participate in training programs, and contribute to the hiring process for various positions within the behavioral health department.

Key Responsibilities:

IM+CAN Review and Utilization Management:

- Conduct thorough reviews of IM+CANS (LPHA review) to ensure accurate assessments.
- Collaborate with UM to facilitate the timely submission of reauthorizations, maintaining compliance with regulatory requirements.

Operations Management:

- Take charge of day-to-day operations to ensure the smooth functioning of the behavioral health department.

Supervision and Performance Management:

- Directly supervise BHSs and complete their annual performance reviews.
- Participate in the hiring process for BHSs, case workers, office staff, and other positions as needed.

Training and Professional Development:

- Actively participate in training programs alongside the Clinical Program Director, Human Resources, and Compliance Department.
- Participate in orientation sessions and contribute to the professional development of the team.

Clinical Oversight:

- Oversee Clinical Treatment Team Meetings.
- Facilitate team meetings with Behavioral Health Specialists.
- Conduct monthly clinical supervision for half of the staff, jointly sharing responsibilities with the Behavioral Health Director (BHD).

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Administrative Duties:

- Queue and monitor BHS notes for quality and compliance.
- Collaborate with the Compliance Department on note quality and other regulatory matters.

Communication and Collaboration:

- Coordinate and communicate with UM on all reauthorization processes.
- Serve as the lead communicator with the HR Department on disciplinary matters, payroll issues, orientation collaboration, and training/in-service requests.

Billing and Financial Performance:

- Meet billable expectations, with a target of 15 billable hours per week.

Strategic Collaboration:

- Collaborate with the Marketing Department to manage the incoming volume of referrals, explore new referral sources, and attend events to enhance community visibility.
- Contribute to the development and supervision of new and innovative clinical services.

Other duties as assigned to accommodate a rapidly growing organization.

In order to apply for this role, you must be a Licensed Practitioner of the Healing Arts (LPHA). To be considered qualified as a Licensed Practitioner of the Healing Arts (LPHA) you can be:

- A physician who holds a valid license in Illinois and is legally authorized under state law or rule to practice medicine in all its branches, so long as that practice is not in conflict with the Medical Practice Act of 1987; OR
- An advanced practice nurse with psychiatric specialty that holds a valid license in Illinois and is legally authorized under state law or rule to practice as an advanced practice nurse, so long as that practice is not in conflict with the Illinois Nurse Practice Act or the Medical Practice Act of 1987; OR
- A clinical psychologist who holds a valid license in Illinois and is legally authorized under state law or rule to practice as a clinical psychologist, so long as that practice is not in conflict with the Clinical Psychologist Licensing Act; OR
- A licensed clinical professional counselor (LCPC) possessing a master's degree who holds a valid license in Illinois and is legally authorized under state law or rule to practice as a licensed clinical professional counselor, so long as that practice is not in conflict with the Professional Counselor and Clinical Professional Counselor Licensing Act [225 ILCS 107]; OR
- A marriage and family therapist who holds a valid license in Illinois and is legally authorized under state law or rule to practice as a marriage and family therapist, so long as that practice is not in conflict with the Marriage and Family Therapist Licensing Act [225 ILCS 55]; OR
- A clinical social worker possessing a master's or doctoral degree who holds a valid license in Illinois and is legally authorized under state law or rule to practice as a social worker, so long as that practice is not in conflict with the Clinical Social Work and Social Work Practice Act.

In addition to being an LPHA, we are also looking for someone who has solid experience with:

- OnTarget or a similar electronic health record (EHR) software program
- Technology including the use of scanning equipment, Google Workspace (i.e., Google Sheet, Google Docs, Google Meet, etc.)

Knowledge, Skills and Abilities:

- Read, write, and speak fluent English; excellent verbal and written communication skills (bilingual is a plus)
- Excellent organization and the ability to organize your day for optimal completion of priorities.

Job Type: Full-time

Salary: From \$90,000.00 per year

Benefits:

- 401(k)
- Dental insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off
- Professional development assistance
- Referral program
- Vision insurance

Schedule: Monday to Friday

Ability to commute/relocate: Chicago, IL 60622: Reliably commute or planning to relocate before starting work (Required)